

# ZONE CHAIRPERSON MANUAL





**LION ASHOK KULKARNI**, *pmjf* District Cabinet Secretary

LION DR N S NAGESHA RAO, mjf **District Cabinet Treasurer** 

LION T S RAJAN, mjf **District GLT Co-ordinator** 





# **Purpose & Ethics**

As Lions, we hold ourselves to the absolute highest standards in everything we do. Our members and clubs are dedicated to serving others, and it shows. We champion kindness in our communities and actively work to improve the lives of all people.

# Lions International Purposes

**TO ORGANIZE**, charter and supervise service clubs to be known as Lions clubs.

**TO COORDINATE** the activities and standardize the administration of Lions clubs.

**TO CREATE** and foster a spirit of understanding among the peoples of the world.

**TO PROMOTE** the principles of good governance and good citizenship.

**TO TAKE** an active interest in the civic, cultural, social and moral welfare of the community.

**TO UNITE** the clubs in the bonds of friendship, good fellowship and mutual understanding.

**TO PROVIDE** a forum for the open discussion of all matters of public interest provided, however, that partisan politics and sectarian religion shall not be debated by club members.

**TO ENCOURAGE** service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

# Lions Clubs International Vision Statement TO BE THE GLOBAL LEADER in community and humanitarian service.

# Lions International Code of Ethics

**TO SHOW** my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

**TO SEEK** success and to demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken or because of questionable acts on my part.

**TO REMEMBER** that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

**WHENEVER** a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

**TO HOLD** friendship as an end not a means. To hold that true friendship exists not on account of the service performed by one to another, but that true friendship demands nothing but accepts service in the spirit in which it is given.

**ALWAYS** to bear in mind my obligations as a citizen to my nation, my state and my community, and to give them unswerving loyalty in word, act and deed. To give them freely of my time, labor, and means.

**TO AID** others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

**TO BE CAREFUL** with my criticism and liberal with my praise; to build up and not to destroy.

### **Lions International Mission Statement**

TO EMPOWER VOLUNTEERS to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs.









LION DR. G MOHAN, mjf
District Governor

**LION ASHOK KULKARNI**, *pmjf*District Cabinet Secretary



**LION Dr N S NAGESHA RAO**, *mjf*District Cabinet Treasurer



**LION DURAL R**Zone Chairperson







# DG & GAT Team

SL No Name	Designations	Mobile	E-Mail
Lion Dr. G Mohan, mjf	District Governor	93419 60201	mohan1508@gmail.com
Lion N Mohan Kumar, mjf	Immediate Past District Governor	98451 62837	mohanaasare@gmail.com
Lion K Easwaran, mjf	First Vice District Governor	78923 66466	lioneswarank@gmail.com
Lion Dr Shashidhar Ganjigatti, mjf	Second Vice District Governor	98440 15020	drsganjigatti@yahoo.com
Lion Ashok Kumar Kulkarni, pmjf	District Cabinet Secretary	98440 78799	ashokmgk@yahoo.co.in
Lion Dr N S Nagesha Rao, mjf	District Cabinet Treasurer	98867 29517	lionnagesha1957@gmail.com
Lion K N Shivaprakash, mjf	District Ambassador	98441 33081	Inshivaprakash.komarala@gmail.com
Lion S Raghavendra, mjf	District GMT Co-ordinator	99013 45111	ragha.sathya@gmail.com
Lion K Krishnamurthy, mjf	District GST Co-ordinator	98451 73905	krishna_kulai@rediffmail.com
Lion T S Rajan, mjf	District GLT Co-ordinator	94803 21318	rajants1961@gmail.com
Lion Latha R B, mjf	District GET Co-ordinator	98860 51870	latha1adv@gmail.com
Lion M A Srinath, mjf	District GMT F & WS	97419 00555	srinath.ma@gmail.com
Lion Purshotham Tayal, mjf	District LCIF Co-ordinator	98440 30709	sstcgroup@gmail.com lion.ptayal@gmail.com









# Zone Chairperson

Manual







## **Table of Contents**

Welcome to the Zone and Region Chairperson e-Book
Global Membership Approach – Region and Zone Chairperson
Resources, Training and Tools that Prepare You for Success
Understand the Standard Club and Model District Structures
Lion Portal serves as Your Main Connection to Information
Create Your Lion Account Login
Plan the Schedule for the Year
Your First Thirty Days as Zone Chairperson
Monthly Events
Quarterly Events
Semi-Annual Events
Annual Events
International Events
Constitutional Area-wise Events
Your Role in the District
Club Visitations and Engaging Interaction
Resources to Strengthen Struggling Clubs
Report concerns or to request support from Lions International
Club Officer e-Books
District Governor Advisory Committee Meetings (zone meetings)
Recognition/Awards
About Lions Clubs International Foundation
LCIF Grants
Getting Started Locally
Supporting LCIF
Recognition Programs
Club LCIF Coordinator
Working with the LCIF District Coordinator
Responsibility and Privacy
Promoting Harmony among Chartered Clubs
Governing Documents
Legalities and Technicalities
Preventing and Resolving Disputes
Lions International Headquarters
Troubleshooting Guide for Clubs
Standard Club Structure
Standard Cabinet Structure
Multiple District Council Structure
Zone and Region Chairpersons Tools
Global Membership Approach
Zone Chairperson Learning Map
Zone Chairpersons Report
District (DG) Vision Programs
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### Welcome to the Zone and Region Chairperson e-Book

Welcome to the Zone and Region Chairperson e-Book. It contains tools and resources to help you be successful not only in your individual role, but also as a member of a cohesive district team in support of healthy clubs in your zone.

The e-Book is easy to navigate. Just click on the topic headings contained in the Table of Contents. From there, you may click on hyperlinks that will take you directly to tools, resources and documents that make your job easier.

As zone chairperson, you fulfill an important role as a key district liaison in support of the clubs in your zone. Prior to your term as zone chairperson, you may find it helpful to learn about the many resources available to assist you.

### Global Membership Approach – Region and Zone Chairperson

Explore the new <u>webpage</u> designed to assist region and zone chairpersons focus on tools and resources to assist with the "Process for Success." The process is designed to not only help clubs grow but to inspire new ideas, truly engage membership (improving retention) and empower current and potential club leaders to lead. BUILDATEAM, BUILDAVISION, BUILDAPLAN, BUILD SUCCESS!

### Resources, Training and Tools that Prepare You for Success

The Managing your Zone and Region webpage – makes it easy to access information that is relevant to zone and region chairpersons.

- **Zone Chairperson Learning Map** Provides a guide to locate training and materials for the zone chairperson role.
- Zone Chairperson Workshop This instructor-led workshop is designed to provide zone and region chairpersons with a basic understanding of their roles and responsibilities, setting meaningful zone goals, assessing club health and using the 5 Whys Method for problem solving withing their zone. The workshop also includes a Zone Chairperson Workshop Virtual Delivery Tip Sheet, so that the workshop can be adapted for delivery via online meeting platforms.
- **Zone Chairperson and Club Officer Orientation** Online course are available in the Lions Learning Center (LLC) for individual self-guided training. Log into the Lion Portal using your Lion Account credentials to access the Lions Learning Center, located with Learn in the Lion Portal.
- <u>Certified Guiding Lion Program</u> One of the best ways you can prepare yourself to learn and
  understand the roles of the club officers and successful club operation is to complete the Certified
  Guiding Lion course. This course is updated regularly with the most recent versions of club support
  tools.







### **Understand the Standard Club and Model District Structures**

Districts are structured and function specifically to support the health of the clubs. The model structures help you understand the relationship between districts and clubs.

- **E Standard Club Structure**: This standard club structure shows the expanded club officers with specific focus on leadership, membership and service.
- <u>E Model District Structure</u>: This model structure shows how the zone chairperson serves as a key liaison between the district governor and club officers through the District Governor Advisory Committee.
- **E Model Multiple District Structure :** This model structure shows how the council of governors and council chairperson operate the business of the multiple district.

### Lion Portal serves as Your Main Connection to Information

Your district governor creates the zone and region structure in the Lion Portal and then assigns clubs to specific zones. Before you can gain access to the Lion Portal, your district governor must report you as zone chairperson of the zone you will be serving. Be sure to first confirm with your district governor that you have been assigned as zone chairperson in the Lion Portal at the beginning of your term.

### **Create Your Lion Account Login**

The <u>Lion Portal</u> - allows you access to all Lions applications: Membership, Service, Insights, Learn, Shop and more.

To log in or to register for the Lion Portal click here.

- Service Connect.Serve.Report! This site is where clubs report service, plan their service
  projects, connect with other Lions and create personal profiles. If you have further questions
  regarding service reporting, please email <u>lionssupport@lionsclubs.org.</u>
- Lion Portal Tools for the Lion leaders! This site is where the club can manage their membership, create district and club profiles, check club voter eligibility, document and plan conventions as well as check new club charter application status. If you have further questions regarding the Lion Portal, please email lionsupport@lionsclubs.org
  - Membership Reports This information is obtainable by selecting Reports/Insights when logged into the Lion Portal.
  - Membership Register Report Shows club list and status, membership count and last membership reporting date.







- Missing Club Officers Lists missing club officers' positions for each club.
- Summary of Membership Summary of membership types and gender by club.
- <u>Cumulative Reports</u> Cumulative membership and club summary report fiscal year- to-date.
- <u>Club Health Assessment Report</u> Shows all key information on club status, membership count and reporting history for all clubs in the district.
- Club Achievement Report Provides officer names, member achievements, reported service projects and support for LCIF. This can be downloaded in the Lion Portal under reports.
- Insights Comprehensive overview of Lions International in the areas of Membership, Service Activity, Donations and Club strength. Also featured is District Goals Progress and Learn.
- Learn Provides Lions and Leos a central location to complete Lions Learning Center (LLC), located within Learn in the Lion Portal courses, search for Lions International Institutes, (FDI and LCIP), view local trainings as reported by Multiple District and District GLT Coordinators and allows an individual Lion or Leo to access their "My Learning Record" report.
- Lions Shop An easy way to order the most common club supplies and Lions International branded merchandise. Club presidents, secretaries or treasurers can login to their Shop account through the Member Portal and use club funds to purchase items. If you have further questions regarding club supplies, please email orderdetails@lionsclubs.org.

### Plan the Schedule for the Year

Good planning starts with a master calendar so you may properly dedicate time for events and obligations required for your position. Be sure to confirm the dates for the major district events, multiple district events and your own club's events.

<u>Calendar Template</u> - designed to help schedule priorities and activities including club visits, zone service activities, training and more.

**Zone Planning Form** - designed to help zones identify actions it will take to achieve its goals.

### Your First Thirty Days as Zone Chairperson

Communicate with the newly elected club officers in your zone. Let them know you are there to support them and share the zone meeting dates and locations so they may also plan ahead.







### **Monthly Events**

While serving as a zone chairperson, be sure to remain active in your own club's meetings and events.

### **Quarterly Events**

One of your largest responsibilities is to lead the zone meetings of District Governor Advisory Committee. Most zone meetings are scheduled on a quarterly basis. Every district has some of its own traditions for the timing of these meetings, but they are often tied to the dates of the district cabinet meetings to facilitate communication of time-sensitive information.

District Cabinet meetings are held approximately each quarter of the fiscal year, and you will be asked to be present and participate at these.

### **Semi-Annual Events**

District or multiple district conferences and meetings – You may be asked to be present and participate or assist hosting at these additional district events throughout the year.

### **Annual Events**

One of the most important responsibilities of a zone chairperson is to encourage and invite the members of clubs in your zone to attend any or all of the major convention and learning events to build friendships and knowledge beyond their club.

- <u>District Convention</u> The annual district convention is a celebratory event that provides opportunities for service, fellowship, learning and recognition. You will be highly involved in many aspects of the district convention.
- Multiple District Events The annual multiple district convention also provides additional training and networking. If your multiple district holds a mid-term conference, you may be asked to assist with sessions or presentations.
- International Convention This is Lions International premier international event! <u>LionsCON</u> is a great webpage that provides you a one-stop shop to everything you need to join Lions Clubs International premier international event, including online registration, venues, convention programs and area tours.

### International Events

 Lions International Calendar of Events – This international headquarters calendar for <u>Lions</u> and <u>Leos</u> contains upcoming events and important award application deadlines along with information on global service initiatives.







### **Constitutional Area-wide Events**

• <u>Lions International Forums</u> – All Lions in the constitutional area in which the forum is held are invited to participate.

### Your Role in the District

As zone chairperson, you serve as the link between the district and the clubs. You are the district cabinet member who is the closest to the clubs in your district. By understanding the needs of the clubs in your zone, you help clubs achieve excellence in leadership development, membership growth, meaningful community service, and fundraising efforts for LCIF.

### **Club Visitations and Engaging Interaction**

Take time to prepare before making a visit to each of the clubs in your zone. Visit our "Make your club visitation count" webpage" to learn more.

In addition, here are useful reports to gain insight into key club health indicators:

- <u>Club Quality Initiative</u> The Club Quality Initiative is a fun, interactive process that brings members together to look at what your club is today and what it will be tomorrow.
- Your Club, Your Way! This resource offers ideas for ways that clubs can customize their meetings for an enjoyable membership experience.
- Plan for Your Club's Success (Global Membership Approach) Webpage This webpage has been designed to assist clubs in attracting new members, overcome challenges, and develop new goals and strategies. Clubs can use this planning guide and PowerPoint to discover their strengths, ways to improve and new opportunities that will help them grow and thrive! Planning forms help develop a vision, assess your club's needs and organize your plan for a successful implementation.
- <u>Club Troubleshooting Guide</u> Helpful guide that identifies common club issues and provides resources with potential solutions.
- E-Clubhouse This webpage is where a club may create a free website for itself.
- <u>Best Practices for Financial Transparency</u> This simple guide provides the very basic principles for maintaining open and transparent accounting practices for the club or district.
- <u>Club Health Assessment</u> This key monthly report gives a quick analysis of the key indicators of club strength for all clubs in the district.
- <u>Ceremony for Installation of Officers</u> You may be asked to install new club officers as the official representation of the district at a club's annual banquet.







### **Resources to Strengthen Struggling Clubs**

- Rebuilding and Reactivating Clubs There are multiple levels of support to help strengthen weak clubs and reactivate clubs that have been canceled or placed in status quo.
- Club Rebuilding: Club Rebuilding allows more flexibility for District Governors to focus efforts to support weak clubs by eliminating the limitations of visits. Club Rebuilding focus on the areas of rebuilding, recruiting new members, training officers and providing meaningful community service. For clubs needing assistance, please fill out the Club Rebuilding Application and obtain the appropriate signatures.
- Status Quo Recommendation Form This form is used to recommend that a club be placed in Status Quo for failing to fulfill any of the Obligations of a Club. See Board Policy Manual, Chapter V.
- Club Reactivation Report This form is required for both clubs wishing to return from Status Quo or to rescind a charter cancelation (within a twelve-month period of cancelation).
- Financial Suspension Policy This is a type of Status Quo referring specifically to non-payment of international dues.
- Protective Status See the Board Policy Manual, Chapter V, Paragraph F. A district governor may request this status for a club in an area of civil or political unrest or catastrophic natural disasters.
- Guiding Lion and Certified Guiding Lion Program This program is designed to support the success of new clubs but is also available to support older clubs to renew and re-focus their club.

Report concerns or to request support from Lions International contact us by email at clubstatus@lionsclubs.org.

### Club Officer e-Books

Each club officer now has a resource e-Book as a reference to the tools and resources for each to be successful in their role as a club leader. Become familiar with each of these to assist your officers fulfill their roles. Each e-Book is organized to chronologically guide the officer throughout the tasks of the typical club fiscal year.

- Club President and First Vice President e-Book
- Club Secretary e-Book
- Club Treasurer e-Book
- Club Membership Chairperson e-Book
- Club Service Chairperson e-Book
- Club Marketing Chairperson Guide







### **District Governor Advisory Committee Meetings (zone meetings)**

One of your most important responsibilities is to lead the District Governor Advisory Committee meetings; also known as zone meetings. Below are tools and resources to assist your success:

- Zone Meeting PowerPoint use this template to help guide your zone meetings.
- District Governoriis Advisory Committee Meeting Guide (Zone Meetings) This guide provides tools and tips for an effective and meaningful meeting. Zone meetings provide an opportunity for club leaders to come together and share ideas, challenges, best practices and successes with each other.
- Meeting Preparation Checklist This writable file may be used to manage the logistical details for each zone meeting.
- Challenges and Opportunities Worksheet Provide this writable worksheet to the club officers prior to the zone meeting. This assists the officers to be prepared for a more focused discussion.
- Sample Format: Meeting Minutes This may be used to record the proceedings of the zone meeting.
- Participantils Evaluation At each meeting, provide an evaluation sheet to each participant to provide feedback on value of the zone meeting to the needs of the club officers.
- District Governori¦s Advisory Committee Report This writable pdf report should be completed directly after each zone meeting and provided to the district governor, region chairperson and global action team district coordinators pertinent to that specific meeting.
- The Global Action Team district coordinators are available to provide subject matter expertise in the
  areas of Service, Membership, Leadership and Extension development for clubs and club officers
  in your zone. Become familiar with the district Global Action Team coordinators and involve them in
  your District Governor Advisory Committee meetings. This year LCIF district coordinators have a
  particularly important role.
- Global Action Team This webpage provides information on the mission and goal of the Global Action Team.

Reach out to your Global Action Team district coordinators to invite each to one of your zone meetings to assist clubs as needed.







### **Recognition/Awards**

- Club Excellence Award Clubs and districts that excel in community service, membership growth, communication and organizational management may qualify for the prestigious Excellence Awards.
- Zone and Region Chairperson Awards By following the steps outlined in the award criteria, you
  will become more aware of the programs available, help your clubs achieve their goals and
  participate in activities that will advance your own skills as a Lion leader.

### About Lions Clubs International Foundation

Lions Clubs International Foundation (LCIF) is the charitable arm of Lions Clubs International. LCIF's mission is to empower Lions clubs, volunteers, and partners to improve health and well-being, strengthen communities, and support those in need through humanitarian services and grants that impact lives globally, and encourage peace and international understanding.

Since 1968, LCIF has funded humanitarian service through donations from Lions Clubs International members; the general public; and partners. LCIF's funding model ensures 100% of donations support grants and programs.

As the only foundation to empower the service of Lions worldwide, LCIF has awarded more than 20,000 grants worldwide, totaling more than US\$1.2 billion: Among the many services projects made possible through LCIF Funding, highlights include:

- Funding 9.7 million cataract surgeries
- Helping youth and educators in more than 110 countries through Lions Quest, the foundation's premier youth development and social and emotional learning program
- Providing more than US\$160 million for disaster relief and preparedness

For more than 50 years, LCIF has remained steadfast in its commitment to empowering Lions globally through their service. With every grant awarded, beneficiaries have opportunities to enjoy safer, healthier, and more productive lives.

Contact us: lcif@lionsclubs.org

### **LCIF Grants**

LCIF offers a wide variety of grants to support Lions' service to their local communities and the world. For decades, LCIF has contributed to Lions' efforts in the focus areas of vision, disaster relief, youth and humanitarian causes. Visit the LCIF Grants Toolkit for more information.







- Childhood Cancer Grants help support and improve quality of life for children with cancer and their families.
- Diabetes Grants help reduce prevalence of diabetes and improve quality of life for those diagnosed.
- Disaster Grants offer a variety of funding options designed to support Lions-led relief efforts during the various stages of disaster relief operations, including:
  - Emergency Grants help Lions provide immediate emergency assistance to victims of natural disasters.
  - Preparedness Grants support partnering with local authorities and organizations to prepare for future relief efforts.
  - Community Recovery Grants help support short-term clean-up and repair where immediate needs are already addressed by other organizations.
  - Major Catastrophe Grants provide support for relief efforts following natural disasters or civil calamities with significant international impact.
- District and Club Community Impact Grants fund local humanitarian projects on a club and/or district level.
- Hunger Grants support Lionsil service projects focused on alleviating hunger and improving access to food resources.
- Leo Service Grants support Leos in assessing, planning, and implementing their own service projects.
- Lions Quest Grants support school and community based Social-Emotional Learning (SEL) programs for youth in grades Pre-K through 12.
  - Program Grants are implemented where Lions have detailed plans and commitments from local schools, or where programs are ready for expansion.
  - Promotional Grants assist districts in improving understanding of Lions Quest programming and communicating program value.
  - Community Partnership Grants start Lions Quest programs in new areas or reactivate dormant programs.
- Matching Grants Help establish or expand Lion-initiated projects where there is an unmet humanitarian need.
- SightFirst Grants support the development of comprehensive eye care systems through projects that focus on infrastructure development, human resource training, eye care service delivery and eye health education







For a printable version of these descriptions, download Supporting your Service: A Guide to LCIF Grant Opportunities.

Contact us: LCIFGlobalGrants@lionsclubs.org

### **Getting Started Locally**

Many presentations and learning opportunities are available to prepare clubs, districts, and multiple districts in planning and implementing projects funded by LCIF. To facilitate education about LCIF grants in your zone:

- Speak with your LCIF district coordinator to learn more about LCIF's history of grants in your district
- Learn more about identifying needs in your community, district resources, and the process of applying for a grant using 10 Tips: Applying for a LCIF Grant.

### **Supporting LCIF**

The grant funding mentioned above is only through continued support of LCIF from Lions, Leos, Lions clubs, partners and friends of the foundation. Every donation to LCIF makes a difference, no matter the amount, and every dollar donated transforms into life-changing service that brings hope to a world in need. Our world continues to need Lions. And Lions need funding from our global foundation to magnify the impact of their service.

### **Recognition Programs**

To honor and recognize our donors, LCIF has created a comprehensive recognition structure. Recognition varies by level of support and is available to individuals, clubs, districts, multiple districts, corporations and other contributing partners.

- Presidential LCIF Supporter Recognition
- Melvin Jones and Progressive Melvin Jones Fellows
- Lead and Major Gift Recognition
- Lions Legacy Society
- Club Recognition
- District Recognition
- Memorial Donations
- In Honor Donations
- Corporate Recognition







Learn more: https://www.lionsclubs.org/en/give-how-to-give/recognition-programs

Contact LCIF Development: lcifdevelopment@lionsclubs.org

Contact LCIF Donor Services: donorassistance@lionsclubs.org

### Club LCIF Coordinator

Each club is to identify and appoint a club LCIF coordinator. The main responsibilities of the club LCIF coordinator are to:

- Raise funds. Implement fundraising strategies in support of LCIF, including through individual member donations, fundraising events, club treasury gifts, and donations from local non-Lions and businesses.
- Make a plan. Develop a specific set of activities for their club's support of LCIF in a given year.
- Tell the story of LCIF. Educate their club on the importance and impact of LCIF.
- Build a team. Invite other club members to join them in planning fundraising activities.
- Learn more about LCIF grants. Explore the District and Club Community Impact Grant program (see LCIF Grants section above) to learn how a percentage of unrestricted contributions to LCIF can be transformed into grants that fund local projects.

Club LCIF coordinators connect each individual club to the foundation, and help your district achieve its goals. You can work with your LCIF district coordinator to ensure that all clubs in your district have identified and appointed a coordinator who can fulfill this responsibility.

Every effort should be made to assign a club LCIF coordinator who is knowledgeable about the foundation and committed to raising awareness and supporting fundraising efforts. If no individual is assigned in MyLCI by August 1, the Immediate Past Club President will be automatically assigned. Clubs are allowed to reappoint the club LCIF coordinator who served the previous year, but the club must assign this role by August 1 to avoid an automatic replacement.

### **Working with the LCIF District Coordinator**

LCIF district coordinators are appointed by the LCIF Chairperson as members of the district cabinet. They serve in this role to help the district and the governor reach their LCIF fundraising goals. It is important to begin working with your district coordinator right away to plan a strategy including:

- Strategizing about fundraising opportunities for your district.
- Developing messaging themes important to the Lions in your district.
- Planning a schedule of contact for each club in your district.
- Setting recognition goals for the district.
- Making sure our district coordinator is invited to speak at district conventions and zone meetings







### Responsibility and Privacy

LCIF stewards donor funds with a focus on transparency, governance, leadership and results. LCIF is committed to its donors, who are integral to making Lions life-changing service possible. With 100% of donations going towards grants and programs, LCIF empowers the compassionate service of Lions and those who need our help.

Learn more: https://www.lionsclubs.org/en/explore-our-foundation/responsibility-privacy

Promoting Harmony among Chartered Clubs

### **Governing Documents**

- International Constitution and By-Laws This is the fundamental governing document for the association.
- Standard Multiple District Constitution and By-Laws This pdf file is also available as a Word document to serve as a template from which the council may update its own governing document.
- Standard District Constitution and By-Laws This pdf file is also available as a Word document to serve as a template from which the cabinet may update its own governing document.
- Standard Club Constitution and By-Laws This pdf file is also available as a Word document to serve as a template from which the club may update its own governing document.
- Board Policy Manual This landing page provides hyperlinks to each Chapter individually containing important policies that you will often reference and abide by.

### **Legalities and Technicalities**

- Use of Funds Guidelines This provides guidance on the appropriate use of public funds or administrative funds for clubs and districts.
- General Liability Insurance Program The International Association of Lions Clubs has a program of commercial general liability insurance that covers Lions on a worldwide basis. All Clubs and Districts are automatically insured.
- Certificates of Insurance In order to expedite the certificate issuance process, you now have the ability to create certificates of insurance on your own online.
- Supplemental Insurance In addition to the automatic coverage mentioned above, Lions Clubs International now offers Supplemental Insurance Coverage for Clubs and Districts in the United States including Directors & Officers Liability, Crime / Fidelity, Additional Liability Insurance and Accident Insurance
- Lions Trademark Overview This guideline is to help you understand the appropriate use of the Lions emblem and trademarks, and when approval is required.
- Lions Clubs International and Lions Clubs International Foundation Privacy Policy Lions Clubs International (LCI) and LCIF recognize the importance of protecting the private information of our members







### **Preventing and Resolving Disputes**

The purpose of Lions Dispute Resolution Procedures (DRP) is to provide a mechanism for resolving disputes within the Lions organization without the need for a formal evidentiary hearing. To achieve this goal, the International Board of Directors have adopted the rules of procedure for hearing complaints, disputes or claims arising from the International Constitution and By-Laws, International Board Policy or matters arising at the club or district (single, sub and multiple) level. It is an obligation of membership to pursue all complaints, disputes or claims in accordance with the International Constitution and By-Laws and policies and procedures adopted by the International Board of Directors. Accordingly, the International Board of Directors have adopted the Club Dispute Resolution Procedure, District Dispute Resolution Procedure and the Multiple District Dispute Resolution Procedure as the acceptable DRP policies to resolve Lions issues at the club, district and multiple district levels.

- Dispute Resolution Guidelines The guidelines are intended to assist Lions members, clubs and districts (single, sub and multiple) in following the Club, District and Multiple District Dispute Resolution Procedures when conflicts cannot be resolved through informal processes. These guides are a supplement to the policies adopted by the International Board of Directors and are not intended to replace the policies adopted by the International Board of Directors.
- Club Dispute Resolution Procedure This procedure is designed for use to resolve issues within a club.
- District Dispute Resolution Procedure This procedure is designed for issues between clubs or between club(s) and the district administration in relation to the district's constitution, by-laws and policies.
- Multiple District Resolution Procedure This procedure is designed for disputes relative to issues between any clubs or sub-districts in the multiple district, or any club(s) or sub-district(s) and the multiple district administration.
- District Governor/Vice District Governor Election Complaints Procedure This document contains the rules of procedure for hearing constitutional complaints concerning district governor, first and second vice district governor elections irregularities.

### **Lions International Headquarters**

Contact Us – This webpage contains contact information, e-mail addresses and phone numbers as well as descriptions of main support functions for each division.















# **Troubleshooting Guide for Clubs**







This guide identifies common club issues and provides resources with potential solutions.

### Overall club operations effectiveness

- Plan for Your Club's Success Use this planning guide and PowerPoint to discover your club's strengths, ways to improve and new opportunities that will help your club grow and thrive! Planning forms help develop a vision, assess your club's needs and organize your plan for successful implementation.
- Your Club, Your Way! This guide will help you customize your club meetings to better suit the needs and lifestyles of your club members. It includes a simple, fun exercise to help determine which elements of your meeting to keep and what to change, as well as a process for phasing in charge!
- Club Quality Initiative A strategic planning tool to help clubs identify opportunities for improvement. Change is critical for each club. By understanding our current operation, identifying areas that may be improved and taking measured steps to accomplish our goals, every club can be even better! This guide provides five unique steps to initiate change.
- Learn more about Team Motivation, Promoting Innovation and Valuing Member Diversity through the Lions Learning Center.

### Our Members are Not Engaged or Our Club is Losing Members

### Members skip meetings

- Ensure member communications are being sent a week prior and a day prior to the meetings.
- Ask your members by using the How Are Your Ratings survey. The administrative guide provides directions on how to conduct the survey, determine the results and create an action plan.
- In the Club Quality Initiative, complete Assessment 3: Excel in leadership development and club operations
- Have club leaders complete the Member Satisfaction Guide

### Members don't participate in meetings

- Use Your Club, Your Way! for new meeting ideas
- Get your whole club involved by participating in the Club Quality Initiative
- Learn more about Team Motivation, Promoting Innovation and Valuing Member Diversity through the Lions Learning Center
- Schedule a variety of activities for your club and communicate them with a Club Activity Calendar







### Members argue in meetings

Visit the Lions Learning Center and explore courses available in Conflict Resolution and Teambuilding

### We don't know why members drop out

• The Membership Satisfaction Guide addresses common issues of why members leave and has a former member questionnaire you can use to learn why your members have left your club.

### We don't do meaningful service projects

- Conduct a Community Needs Assessment and discover new ways to serve
- Share our Service Impact Stories and solicit ideas for new service projects
- Complete Assessment 2: Revitalize your club with new service opportunities in the Club Quality Initiative for ideas

### Our club does not attract new members

### Our club is not well known

- Choose from 30 Marketing Ideas to help promote your club
- Take our Lions Learning Center course on Public Relations
- Review the Social Media resources available from Lions SMiLE
- View the Marketing Chairperson Webpage for more ideas, tools and resources







### Our members do not know how to ask people to join us

- At a club meeting, ask which Benefits of Membership are most important and have members craft their own Lion elevator speech
- Share the Our Story handout and the Just Ask! Recruiting Guide with your club members
- Deliver a Recruitment presentation and ask members how to best adapt it for your community
- Check the Club Membership Chairperson e-Book for additional ideas and resources

### Our club does not know how to grow

- Distribute copies of the Lions Make a Difference brochure and ask for membership growth ideas
- Develop an outreach plan with the Just Ask! Recruiting Guide
- Prepare for a successful membership growth event with the tools on the Membership Growth Event webpage

### More young adult members would benefit our club

- The Young Lions Recruiting Guide will help young adults find the club and membership type that best appeals to their needs and service interest
- Visit the Young Lions webpage to help discover the variety of membership and club types for Young Lions, including ideas for revitalizing club operations to attract younger members
- The Become Involved Become a Lion video highlights young adults speaking about why they became a Lion, the benefits of membership and types of service projects clubs are involved in

### Guests come to meetings, but do not become members

- Create a welcome plan for prospective members who come to a meeting and discuss how each club member can contribute
- Share the LCI Fact Sheet and Benefits of Membership flyer with prospective members
- Learn more about conducting a great meeting with the Lions Learning Center courses on Meeting Management and Public Speaking
- Ensure your club is focused on valuable service with the Community Needs Assessment and the Club Quality Initiative







### Our club has leadership issues

### No one wants to take leadership positions

- Hold a club discussion about the value, expectations and benefits of being a club leader
- Start a mentoring program where each club leader actively trains their replacement throughout their year
- Contact your GLT district coordinator and request an Emerging Lions Leadership Institute

### Our leaders stay in the same position year after year

- Encourage club leaders to practice succession planning as encouraged in the Club President/Vice President e-Book
- Take the Succession Planning training course in the Lions Learning Center

### Our leaders don't know their roles

- Encourage all club officers to become familiar with the Club e-book specific to their positions
- Encourage incoming officers to attend the training offered by your District
- Make sure club officers know about the Club Officer training available to them through the Lions Learning Center
- Develop a Club Activity Calendar to help leaders prepare for annual organizational activities









# Club Health Assessment Action Strategies

Situation	Potential Problem	Possible Actions/Resources
Membership		
Losing Members	<ul><li>Poor club meetings</li></ul>	Improve Retention
	<ul> <li>Club not able to support the</li> </ul>	Participate in the Club Quality Initiative and conduct the "How are your Ratings?"
Note length of	activities that are meaningful	survey with existing members.
membership service	to club members	
to see if the club is	Not providing relevant service	Distribute the "Former Member Satisfaction Survey" (located in the member
losing new or	Poor new member orientation	Satisfaction Guide) to uncover why former members left the club.
established members	Lack of new member recruiting	Based on the research help the club retain members using the following tools:
and adjust strategy	<ul> <li>Other reasons</li> </ul>	<ul> <li>Help club's find a meeting format that meet's member needs by utilizing</li> </ul>
accordingly.		Your Club, Your Way!
		<ul> <li>Make sure activities are relevant and meaningful by utilizing "Making it Happen"</li> </ul>
		<ul> <li>Study the "Effective Teams" course in the Lions Learning Center to examine ways</li> </ul>
		to work as a team within your club.
		<ul> <li>Utilize the "Club Officer Training" course in the Lions Learning Center to</li> </ul>
		strengthen club leadership.
		<ul> <li>Educate clubs members on how the club operates and the value of membership</li> </ul>
		by hosting a member orientation using the "Orientation Guide"
		<ul> <li>Strive to achieve the Club Excellence Award.</li> </ul>
		<ul> <li>Utilize the Mentoring Program to build stronger relationships with members and</li> </ul>
		encourage members to strive to achieve higher leadership levels within LCI.
		Recognize clubs that retain members with the Membership Satisfaction Awards.
		Rebuild the Club
		<ul> <li>Consider utilizing the Club Rebuilding Program to allow additional support in</li> </ul>
		assisting the club in areas needing guidance, support or help.
		<ul> <li>Guiding Lion – Assign a Guiding Lion to rebuild the club, conduct training and</li> </ul>
		assign a team of club officer mentors.
		<ul> <li>Develop a membership campaign – Club Membership Chairperson e-Book Club</li> </ul>
		Membership Chairperson Guide, utilize targeted membership initiatives to reach
		family members, students, young adults and others.
		<ul> <li>Encourage the club to participate in Lions Worldwide Induction Day</li> </ul>
		<ul> <li>Publicize club activities – Club Marketing Chairperson</li> </ul>





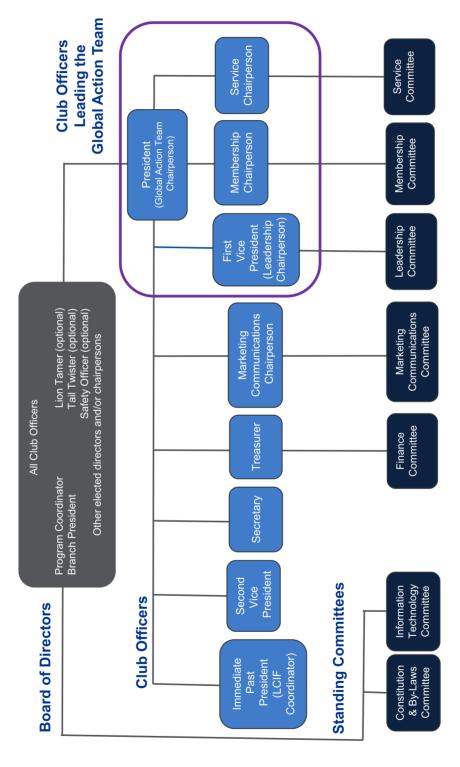
Months since the club filed an MMR	Club not filing the MMR	Contact the Club Secretary to make sure they have a password and to see if they need instruction on how to submit the report. Utilize the MyLCI training for additional information or provide contact information from an experienced club secretary.
Years since last Officer Report (PU 101)	Club has not reported club officers for over a year	Contact the club to ask them to report club officers. They can be reported via MyLCI or using the club officer reporting form. If the secretary needs assistance, guide them through the reporting process. If elections have not been held, work with the club to ensure proper elections. Provide the e-Books to new officers and encourage them to attend zone meetings.
President Rotation	Current President has served more than 2 years consecutively	This may indicate a lack of new leaders. Encourage the club to elect new officers each year to build the club's leadership base, bring new ideas into the club and strengthen the club.
No Active Email	Notes the officers that do not have an active email	Since most officer communication is sent via email, having an email address is critical to the club. Contact the club to obtain uncollected email addresses. Updates should be made by the club's secretary via MyLCI.
Months Since Service Activity Report	Provides the number of months since the last on-line activity report	Contact the club to see if they are having problems their service activities. via the Service Reporting system or your regional reporting system. If the club does not have an activity to report, encourage them to visit the Service Journey webpage which provides project planners and the service toolkit.
Finance Account Balance	Notes if a club has a balance over 90 days	Contact the club to see if there is a problem with a payment and ensure that the club is collecting dues. Provide the club information concerning financial suspension to help them regain good standing. Contact the A/R and Club Account Services Department for more information. Clubs can now pay on-line by registering online and accessing the on-line club statement.
LCIF		
Donations for current fiscal year	Indicates donations from the club or a member of the club.	If a club has reported that a donation was made and it does not appear on the report, contact the donorassistance@lcif.org to see if the payment was received and perhaps posted as dues or is unidentified.







# Standard Club Structure

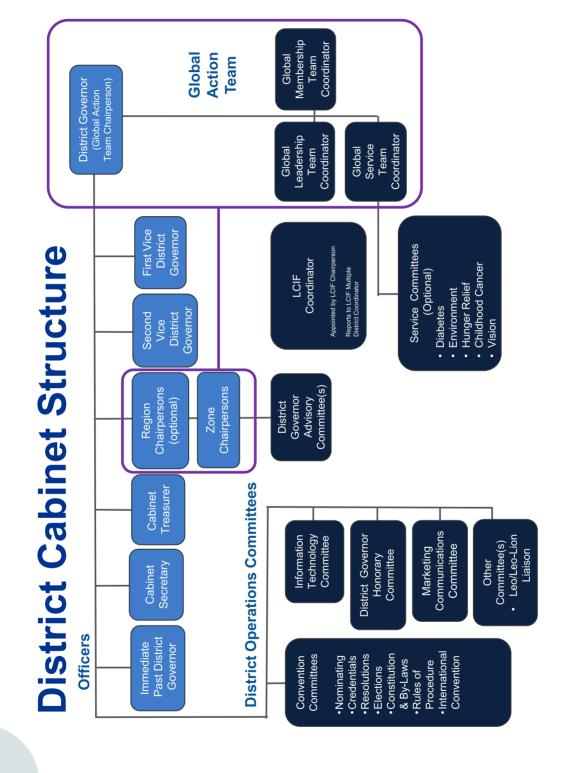










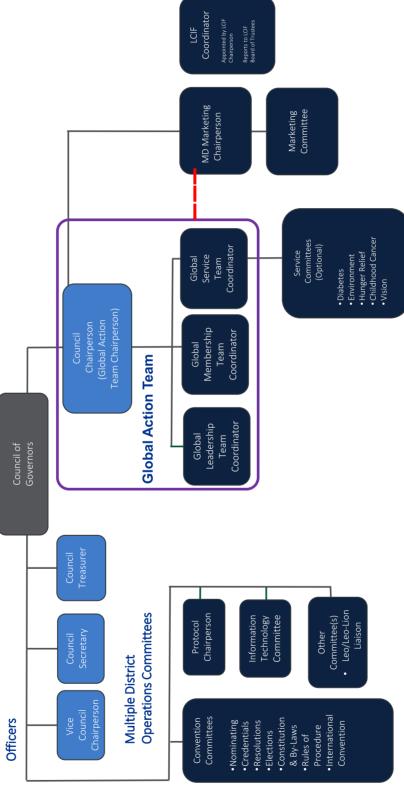








# Multiple District Council Structure











### **Zone and Region Chairperson Online Center**

**Zone Chairpersons e-Book:** A useful guide to assist zone and region chairpersons through the year as they support the clubs in their zones. It provides quick access to resources, policies and tools needed to have a successful year in this critical position within the district.

Model District Governor Advisory Committee Meeting (zone meetings): This guide provides model agendas, resources, suggested presentations and tips to provide effective support to the clubs through meaningful zone meetings.

**District Governor's Advisory Committee Meeting Report:** A meeting report designed to improve the communication between you and your district governor team.

Zone Chairperson Training: This online independent study module focuses on the responsibilities and challenges of the position as well as the resources that are available. Contact your GLT district coordinator to learn about additional instructor-led training workshops too.

**Global Membership Approach for Zone and Region Chairpersons:** Learn about the Global Membership Approach as a membership initiative to support growth in clubs, zones and regions.

**Zone Meeting PowerPoint**: This PowerPoint template is designed to help guide your zone meetings.

**Club Excellence Award:** Awards based on the core keys to success – service, membership growth, communication and club management. It is more than an award, it is a pathway to club success.

Visit the Resource Center at lionsclubs.org and enter "zone and region chairperson" in the search box.









### **Tools to help Strengthen Clubs**

Your Club, Your Way!: This guide will help clubs customize general meetings and will provide ideas to improve member communication and involvement.

Planning for Your Club Success: This planning guide and PowerPoint will help you discover your club's strengths, ways to improve and new opportunities to help your club grow and thrive! The planning forms help you develop a vision, assess your club's needs and organize your plan for successful implementation.

**Club Quality Initiative:** This workshop may be led by club leaders as well as an outside facilitator for an in-depth look at how innovation and change can help your club meet the needs of your members and the community.

**Guiding Lion Program:** This program is designed to assist clubs that are newly chartered, established or determined as priority designation. It provides a comprehensive overview and resources of the responsibilities of a Guiding Lion, such as helping develop a plan to guide the club to become self-sufficient and strong as well as providing tools to help the officers manage their club and establish a system to track development over the course of their term. It also provides an outline for club officer training and more.

**Lions Mentoring Program:** This is an opportunity for experienced members to guide the next generation of Lions in their service, membership and leadership journey.

**Lions Learning Center:** This online resource features a wide selection of courses related to leadership, managing others, achieving success and communication.

**Global Action Team:** The GAT is a vast network of dedicated Lions of all levels who are focused on helping districts achieve their goals. This important team helps foster club membership growth, increase Lions' visibility in the community through impactful service and build strong, innovative leaders.



# **Zone and Region Chairperson Award**

The award is more than a pin! The criteria is based on best practices and the application is linked to tools and programs designed to make the year a success!





The application and supporting materials will help you plan your year and further develop the skills needed to not only effectively support the clubs in the area, but to further develop leadership skills that will serve you in your current and future positions.

### Criteria Includes:

- Encouraging member recruitment
- Completing training
- · Hosting effective meetings
- Promoting the Club Excellence Award
- Assisting clubs through in-person club visitations
- Ensuring clubs have meaningful service projects
- Motivating clubs to recruit new members
- Encouraging clubs to participate in district events

To qualify, and to begin receiving correspondence, it is critical that zone and region chairpersons are reported to Lions Clubs International and have an active email address.

Specific criteria and tools for success can be found on the website at www.lionsclubs. org and entering "zone and region chairperson" in the search box.







# Global Membership Approach Zone Calendar

Start building success by scheduling your priorities and activities for the year, including club visits, zone service activities / social events, zone communications, zone & cabinet meetings, training events, and Lion conventions.

The items below are ideas and placeholders – edit freely to make this calendar work for you!

Role preparation: Club Officer training May \_\_\_, Meet with Zone Chair May \_\_\_, Zone Chair training June \_\_\_

### JULY

- International Convention
- Discuss expectations w/DG & GAT, including support of district goals
- Plan club visits and presentation
- Host zone meeting preview the year's activities and build a team

### **AUGUST**

- International Youth Day 12
- Promote Peace Poster contest
- Promote Club Excellence award

### **SEPTEMBER**

- Childhood Cancer Awareness month
- Review zone goal progress
- Become a Certified Guiding Lion or complete an online leadership development course

### **OCTOBER**

- World Sight Day is October 8
- Lions and Leos Membership Growth month
- Host zone meeting focus on service activities and reporting
- Promote tools to improve club quality

### **NOVEMBER**

- World Diabetes Day is November 14
- Encourage service and training reporting
- Provide tips to retain members
- Deadline for Peace Poster Contest is November 15

### DECEMBER

- International Leo Day is December 5
- Review zone goal progress
- Promote online Leadership Development courses
- Promote LCIF Campaign 100

### **JANUARY**

- Melvin Jones birthday is January 13
- Promote Lion Conventions and Forum
- Host zone meeting focus on membership and new club support

### **FEBRUARY**

- International Childhood Cancer Day is February 15
- Become a Certified Guiding Lion or complete an online leadership development course

### MARCH

- Review zone goal progress
- Prepare clubs for officer elections
- Promote online Leadership Development courses

### APRIL

- Earth Day is April 22
- Worldwide Induction Day is April 24
- Leo Club Awareness Month
- Host zone meeting focus on leadership and succession planning

### MAY

- World Hunger Day is May 28
- Provide tips to retain members
- Remind clubs to apply for Kindness Matters Service award and Club Excellence award
- Provide or promote training for incoming club officers

### JUNE

- International Convention
- Review zone goal progress and apply for Zone Award
- Prepare next Zone chairperson







# **Zone Chairperson Learning Map**

### Why it's Important

The purpose of this learning map is to quickly guide you to the training and materials that will set you up for success in your new role. The more you take advantage of these learning opportunities, the more you will grow as a zone chairperson.

### **How to Complete**

This learning map is for you to keep track of your progress as you work independently to prepare for your zone chairperson role.

Courses fall into two categories:

**Core Coursework** – Course and training materials that are directly related to learning about the zone chairperson role. *It's highly recommended that you take these courses and review these materials.* 

**Supplemental Coursework** – Suggested course and training material to review in addition to the core zone chairperson coursework. These are suggestions for courses and/or materials that will boost your knowledge or help to fill in knowledge gaps as you assume the zone chairperson role.

### **Core Coursework**

The coursework and materials below represent the core training available for zone chairpersons. Use the checklist to keep track of your progress.

Lions Learning Center (LLC) courses are organized into a learning path for zone chairpersons. Access the LLC by clicking Learn after you log into the Lion Portal with your Lion account. Then, use the search field to look for the zone chairperson learning path or a specific course by name. **These LLC courses are a required pre-assignment for the workshop.** 

The workshop and core coursework materials can be accessed from the Lions International website. Access the Lions International website, then type the name of the document you are searching for in the search field, then press enter.

Make sure to visit the <u>Managing Your Zone and Region</u> webpage for important resources and links to priorities such as *MISSION* 1.5 and **Global Membership Approach**.







Completed	Topic	Description
	Zone Chairperson Orientation	This LLC course covers the basics of being a zone chairperson including roles and responsibilities and resources available. This course also touches on the Global Membership Approach and MISSION 1.5.
	Zone Chairperson section of the Standard Form District Constitution and By-Laws	This document provides the governing information specific to zone chairpersons.
	Zone and Region Chairperson e-Book	This document contains tools and resources to help you be successful not only in your individual role, but also as a member of a cohesive district team in support of healthy clubs in your zone.
	Model District Governor's Advisory Committee Meeting Guide	This guide provides information and the resources needed to conduct a zone meeting.
	Goal Setting	In this LLC course you will complete the process of defining goals, writing an action plan, and then managing your goals for the best results.
	Introduction to SWOT Analysis	This brief LLC course will support you in building a general understanding of what a SWOT Analysis is and why it is useful in developing a vision, goal or action plan.
	New Club Development	This LLC course walks through key steps to forming and chartering new clubs.
	Invite for Impact	This LLC course takes a comprehensive look at the steps for inviting new members to join clubs.
	Completing a Zone Assessment	This pre-assignment is designed to increase awareness of your zone's issues and challenges and help you determine its current state. This pre-assignment is valuable even if you cannot attend the workshop.





### **Supplemental Zone Chairperson Training/Materials**

The coursework and materials listed below, while not part of the core training, are helpful for you to use to fill in knowledge gaps or to build greater leadership skills.

The supplemental courses/materials are available online in either the Lions Learning Center (LLC), or the Lions International website.

Completed	Topic	Description
	Guiding Lion Program	This webpage contains all the information needed to understand the Guiding Lion Program. The Guiding Lion Program is designed to assist clubs that are newly chartered, established or rebuilding.
	Club Officer Training	This LLC course delivers an introductory overview of club officer roles and responsibilities and club structure. Familiarize yourself with the Managing a Club webpage to help you guide the officers within your zone.
	Conflict Resolution	Throughout the six modules in this LLC course, you will examine causes of conflict and discover several strategies to support you in resolving conflict.
	Decision Making	This LLC course is comprised of three modules and explains decision making as a process. It presents the steps involved in decision making, different decision-making styles, and ways to increase effectiveness during group decision making.
	Effective Listening	This four-module LLC course includes information on Listening Basics, Nonverbal Communication, Active Listening and Listening Like a Lion. Discover strategies for listening well and how they will positively impact your leadership.
	Public Speaking	This LLC course comprises three modules designed to support your success in any speaking occasion: Planning a Speech, Developing Speech Content, and Delivering a Speech. These modules cover how to meet the goals of different types of speeches, ways to create and organize content, and strategies for effective delivery.
	Meeting Management	This LLC course is designed to help you have more effective meetings. Although your club meetings may be conducted differently than another clubs, this course will provide you with best practices for ensuring your meeting's effectiveness.







# Global Membership Approach

### Zone Goal Worksheet

To choose SMART goals for your zone, start by examining your district goals and your zone goals. Then collect feedback from your club leaders to gain their input and support.

	oals webpage and choose View or Print Goals to see your district's goals. Enter your district
New Clubs: #	Charter Members: #
New Members in	Existing Clubs: #
Retention Goal (m	aximum number of dropped members): #
Net Growth Goal (	charter members + new member – dropped members): #
your district plan r	itional district goal or plan information below that your zone would support. For example, may include district-wide activities or leadership development opportunities that would be in your zone.
Goal or plan inforr	nation:
Your zone's Club H	S Health Assessment report and conversations with your fellow Lion leaders combine with you o identify key Strengths, Weaknesses, Opportunities and Threats (SWOT) for your zone.
You should be recent report, dist	m the Club Health Assessment eiving health assessment reports for the clubs in your zone by email. If you don't have a rict-level club health assessments can be downloaded from the report section of the Zone age. Enter the following metrics for your clubs.
Clubs in Zone: #	Active Clubs: # Clubs Below 15 Members: #
Total Members: #	YTD Members Added: # YTD Members Dropped: #
YTD net Members	:#
	eas of concern from the Club Health Assessment below. For example, clubs in status quo, ers or a lack of activities reported.
	Visit the District G membership goal  New Clubs: #  New Members in II  Retention Goal (m. Net Growth







#### **Zone Goal Worksheet**

#### **SWOT Analysis**

Combine your own experience with the metrics above and conversations with club leaders, your district governor and previous zone chair to enter the most significant Strengths, Weaknesses, Opportunities and Threats for your zone below. Additional information on conducting a SWOT analysis, including questions for those conversations, can be found in the pre-assignment for the Zone Chairperson Workshop. Consider taking the "Introduction to SWOT" on the Lions Learning Center to learn how to effectively conduct a SWOT analysis.

Mos	st Significant Strengths	
1.		
2.		
3.		
4.		
5.		
Mos	st Significant Weaknesses	
1.		
4.		
٥.		
Mos	st Significant Opportunities	
	<del>-</del>	
5.		
Mos	st Significant Threats	
2.		
3.		
4.		
_		







#### **Zone Goal Worksheet**

#### 3) Goals

We're asking each zone chairperson to achieve the Zone Chairperson Award. The application for the award can be downloaded form the Zone and Region Awards webpage. The award criteria are summarized below:

#### Zone Award Criteria

	Confirm each club has at least three viable, meaningful service projects planned for the year.					
	Promote the Club Excellence Award and the tools available to support strong clubs.					
	Encourage every club to actively recruit members.					
	Visit a regular meeting of each club and report findings and suggestions to the district governor.					
	Host three District Governor Advisory Committee Meetings (zone meetings).					
	Promote attendance to district (sub-and multiple) and the International Convention.					
	Promote Leadership Development courses on the LCI website to all club members.					
	Meet with your successor to share the status of the zone and plans for future action.					
	Complete either the Zone Chairperson Training or the Certified Guiding Lion Training.					
	Host a successful Zone Meeting. Attached a copy of the agenda and minutes.					
	Ensure that all clubs are in active status and each club properly elected and reported their club officers.					
	A minimum of 25% of the clubs qualified for the Club Excellence Award. The award application can be					
	downloaded from the Club Excellence Award webpage. The criteria are summarized below:					
Clu	Club Excellence Award Criteria					
	Achieved a net growth of one or more members or chartered a new Lions club or Club branch.					
	Contributed to LCIF an amount equal to or greater than the club's membership total multiplied by US5.					
	Started a new service project.					
	Listed three service activities your club participated in that were reported to LCI.					
	Club is in Good Standing: Not in Status Quo or Financial Suspension. District dues paid and no unpaid balance with LCI greater than US\$50 outstanding 90 days or more.					
	Reported club officers to LCI.					
	Key officers participated in club officer training.					
П	The club has publicized its service activities through local media or social media					







#### Zone Goal Worksheet

#### 4) Zone Goals

With consideration of all of the above and input from your club leaders, set the following goals for your zone.

<b>New Clubs</b> My zone will assist my district in chartering new clubs by:			
New Members  My clubs will add # new members this year:			
		New Clubs	New Members
			Members
Member Satisfaction  My clubs will lose no more than # total members this	s year:	Member Satisfaction	Leader Support
Leader Support My zone will facilitate leadership development by:			
Additional Goals			
My zone will grow in membership by # net mem	bers this year.		
☐ I will earn the zone Chairperson Award this year.			
<b>Optional:</b> enter any additional goals for your zone, like moincreased members or public communication.	ore service activities	or fewer repeat officers	or
Zone Chairperson Name:	District:		







# **Zone Chairperson Report (Format)**

Zone Chairperson Name:	Region	Zone		
Month of Report	Club Name			

DG Vision Projects	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Army												
Education												
Hunger												
Vision Care												
Membership												
Added New Member												
Re-Instation of Member												
No. of Members per cabinet officers												
Net Gain												
Dropped Member												
New Clubs / Leo Clubs												
Payments												
International Dues												
District Dues												
Contribution to District/Region Events												
Contribution to Cabinet												
Leadership												
Club Organised Leadership Program												
CQI/Support to Quest/Peace Poster												
Registration												
Cabinet Presentation Registration												
Region Meet Registration												
Convention Registration												
LCIF												
MJF / PMJF												
Lion Share Program												
Model Club												
Club Reporting												
District Portal Reporting												
Lions Portal Reporting												
Learn Portal Reporting												
Club Visit												
Fixing the date for DG Visit												
RC Club Visit												
ZC Club Visit												







# DISTRICT (DG) VISION PROGRAMS







# **DISTRICT (DG) VISION PROGRAMS**

# **Army**

#### "SALUTING OUR HEROES" Initiative

**Objective:** To conduct programs for army personnel through district clubs, fostering community engagement and support.

#### **Programs:**

- 1. **Honour & Recognize:** Invite distinguished army personnel to district events, acknowledging their service and bravery.
- 2. Martyrs' Family Support: Organize assistance programs for families of fallen soldiers, providing emotional and financial support.
- 3. **Welfare Initiatives:** Conduct health check-ups, skill development workshops, and other welfare programs for army personnel and their families.
- 4. **Community Engagement:** Collaborate with local communities to promote patriotism, respect, and appreciation for army personnel.

#### **Club Activities:**

- Each club can adopt a specific program or initiative
- Organize blood donation camps, veteran meet-and-greets, or flag-hoisting ceremonies
- Invite army personnel to share their experiences and inspire club members



INDIAN ARMY





# **DISTRICT (DG) VISION PROGRAMS**

# **Education**

#### SKILLS OVER MARKS

## Empowering the "Failed" to Raise

- A skilled program for 9<sup>th</sup> & 10<sup>th</sup> fail students let's give them a new start
- Adoption of Rural Government Schools
- Motivation programs for the 9 & 10th students
- Conducting Mock Election-learn to Vote
- Conducting Mock court room
- Solar Lamps for village students

# Hunger

- Food Distribution to continue in ESI Hospital, Rajajinagar
- One more location Nutritional Meal Programs (Like at Old age, Orphanage & specially-abled)



Government School

# **Vision**

### Clear Vision, Brighter Future

We're taking our eye care initiative to every corner of our revenue districts with:

- 150 eye camps across all revenue districts
- Special focus on rural schools, where vision care is a luxury
- Screening over 1,00,000 children for a chance at a clearer tomorrow
- Providing spectacles and essential services to those in need across all the Taluks



"Let's bring clarity to their Vision and unlock a brighter future!"







# **NOTES**








# **NOTES**

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# **NOTES**








#### **FLAG SALUTATION**

We salute our National Flag and pledge our allegiance to the same. Its honour and its glory depends upon the zeal and assiduity with which each one of us shoulders his/her responsibilities as a good citizen.

Its history written in letters of gold inspires us to put in good work for the fair name of our country.

We declare our unflinching loyalty to our National Flag and maintain that it's course shall be our course and that each individual amongst us shall make genuine efforts to add to its lustre and glory and make it fly proudly aloft in the comity of Nations.

#### LIONS PRAYER

Oh god of this great universe, I thank thee for the wonderful opportunity you have given me in being a member of a Lions club, which I believe is one of the greatest humanitarian organizations in the world that is always ready to help and care for the blind and many other unfortunates. Help us all to continue the good work we are doing, so when the time comes to leave this world of ours, we will leave it with the satisfaction of knowing that we have done our share as true lions in helping others for the good of humanity.

When I attend my Lions Club and break bread at the table, I give million thanks to god, To know that I am able to meet there brothers and sisters, relax, play and sing, To bear the speakers of the day, the fine thoughts that they bring. I realize that I have a part in caring for the blind. Also the underprivileged, let's keep them all in mind. Now as we do our daily tasks, pray God, we do them greatly then LIBERTY and INTELLIGENCE will be OUR NATION'S SAFETY.

# ಧ್ವಜವಂದನೆ

ನಾವು ನಮ್ಮ ರಾಷ್ಟ್ರಧ್ವಜಕ್ಕೆ ಭಕ್ತಿಯಿಂದ ವಂದಿಸಿ ನಿಷ್ಠೆಯಿಂದಿರುವುದಾಗಿ ಪ್ರಮಾಣ ಮಾಡುತ್ತೇವೆ. ನಮ್ಮ ರಾಷ್ಟ್ರದ ಕೀರ್ತಿ ಮತ್ತು ಗೌರವ, ನಮ್ಮಲ್ಲಿ ಪ್ರತಿಯೊಬ್ಬ ಸಭ್ಯಪೌರನೂ ತನ್ನ ಜವಾಬ್ದಾರಿಯನ್ನು ಎಷ್ಟರ ಮಟ್ಟಿನ ಉತ್ಸಾಹ, ಆಸಕ್ತಿ ಮತ್ತು ಜಾಗೂರೂಕತೆಯಿಂದ ನಿರ್ವಹಿಸುವ ಎಂಬುದನ್ನು ಅವಲಂಬಿಸಿದೆ.

ಸುವರ್ಣಾಕ್ಷರಗಳಲ್ಲಿ ಉಲ್ಲೇಖಿತವಾಗಿರುವ ನಮ್ಮ ರಾಷ್ಟ್ರದ ಉಜ್ವಲ ಇತಿಹಾಸವು ನಮ್ಮಲ್ಲಿ ಅದರ ಮೇಲ್ಮೆಗಾಗಿ ಶ್ರಮಿಸಲು ಸ್ಫೂರ್ತಿಯನ್ನುಂಟು ಮಾಡುತ್ತದೆ.

ರಾಷ್ಟ್ರಧ್ವಜಕ್ಕೆ ನಮ್ಮ ಧೃಢನಿಷ್ಠೆಯನ್ನು ಘೋಷಿಸಿ ಅದರ ಮುನ್ನಡೆಯತ್ತ ನಮ್ಮ ಗಮನವನ್ನು ಹರಿಸಿ, ನಮ್ಮಲ್ಲಿ ಪ್ರತಿಯೊಬ್ಬ ವ್ಯಕ್ತಿಯೂ ಅದರ ಕೀರ್ತಿ ಮತ್ತಷ್ಟೂ ಉಜ್ಜಲ ಗೊಳಿಸಲು ಮನ:ಪೂರ್ವಕವಾಗಿ ಶ್ರಮಿಸಿ, ಸೌಹಾರ್ದ ಪೂರ್ಣ ಜನಾಂಗಗಳ ನಡುವೆ ಅದು ಉನ್ನತ ಮಟ್ಟದಲ್ಲಿ ಹಾರಾಡುವಂತೆ ಮಾಡುತ್ತೇವೆ.



#### "MAKE AN IMPACT"

With servant Leadership is our guiding theme for the year



**DISTRICT (DG) VISION** 

#### **EDUCATION**

# SKILLS OVER MARKS Empowering the "Failed" to Raise

- A skilled program for 9<sup>th</sup> & 10<sup>th</sup> fail students Let's give them a new start
- Adoption of Rural Government Schools
- Motivation programs for the 9 & 10th students
- Conducting Mock Election-learn to Vote
- Conducting Mock court room
- Solar Lamps for village students

#### **ARMY**

- Inviting & Honouring Army personnel
- Assisting Martyrs family
- Conducting Welfare Programs
- Let's invite them Honour them
- Family Support Services
- Health and Wellness Services
- Community Engagements

